

HIV Community Planning Council
MEMBERSHIP COMMITTEE
Thursday, March 14th 2019
25 Van Ness, 8th Floor Conference Room
3:00 – 5:00 pm

Draft Agenda

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| 1. Introductions | 3:00 |
| 2. Review/Approve March 14th 2019 DRAFT Agenda – VOTE | 3:03 |
| 3. Review/Approve January 10th 2019 DRAFT Minutes – VOTE | 3:05 |
| 4. Announcements | 3:07 |
| 5. Public Comment | 3:10 |
| 6. Co-Chair Election – VOTE | 3:20 |

The Committee will elect co-chairs for 2019.

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| 7. Demographic Information Update | Ali Cone 3:35 |
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The Committee will review the monthly demographic report.

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| 8. Council Member Attendance Report/ Council Applicants – VOTE | 3:45 |
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- Notice of Attendance to be sent:
 - Ben Cabangun
 - Paul Harkin
 - Dominique Johnson
- Notice of Attendance sent:
- Letters of Probation to be sent:
- Letters of Probation sent:
 - Kevin Lee (sent November 2018)
- Review Renewals:
 - Mike Shriver
- Request for Leave of Absence:
- Current Leave(s) of Absence:
- Committee Assignments:

- Resignations/Thank You for Service to the Council:
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Review Prospective Member Application:
- Interview/Discuss Prospective Applicant:
- Mentor Program

9. Application Updates – VOTE 4:00

The Committee will review and vote on some changes/additions to the Council Member Application requested by the Mayor’s Office.

10. CPG Representative Job Description – VOTE 4:20

The Committee will develop and vote on a job description for the California Planning Group representative.

11. Member Attendance at Full Council Meetings 4:40

The Committee will discuss full council meeting attendance.

12. Next Meeting Date & Agenda Items – VOTE 4:55

The next Membership Committee meeting is tentatively scheduled for Thursday, April 11th 2019 at 25 Van Ness 8th Floor Conference Room from 3-5 pm.

Parking Lot:

11. Adjournment 5:00

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

MISSION STATEMENT

***TO RECRUIT, SCREEN, TRAIN, AND RETAIN COUNCIL MEMBERS,
IN ACCORDANCE WITH THE VALUES AND BY-LAWS OF THE HCPC.***

HIV Community Planning Council

Administrative Office:

730 Polk Street 3rd Floor, San Francisco, CA 94109

San Francisco Department of Public Health
Community Health, Equity & Promotion
HIV Health Services
25 Van Ness Avenue, San Francisco, CA 94102

The following services are available when requested by noon of the Friday before the Council meeting:

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The Planning Council has several standing committees where Council business and creation of motions for Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; members of the public are encouraged to testify at Council meetings and/or to write letters to the council members, c/o HIV Community Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

Agendas are available at www.sfhivplanningcouncil.org

The agenda packet is available for review at the administrative office of the San Francisco HIV Community Planning Council office, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.